

Chapter Co-Hosting Needs

Texas “W” Club

Date:

(PLEASE CIRCLE AND PUT YOUR CHAPTER NAME ON THE ACTIVITY YOUR SIGNING UP FOR)

✓ List	Location:	PRIMARY HOST	CO-HOST (Thursday)	CO-HOST (Friday)	CO-HOST (Saturday)
	RV Park, Date & Contract				
	Opening Ceremony				
	Meals Including Ice Cream Social				
	Supplies (plastic ware, cups, napkins, condiments, etc)				
	Money Hat, Raffle Tickets, Auctions				
	Pre-Event Activities (opt.)				
	Badges / Pins (opt.)				
	Welcome Bags & Emcee				
	Event agenda w/copies for each rig				
	Parking				
	Pot Luck				
	Crafts				
	Entertainment				
	Drink Table (coffee, water, cookie table)				
	Popcorn Machine				
	Housekeeping/Trash				
	Sunday Devotional				
	Games & Prizes				
	Decorations (chapter expense)				